Manually adding a new GSK product to Allscripts Touchworks EHR

Adding a new GSK medication or vaccine, using an orderable item, to Allscripts Touchworks EHR

Today, virtually all prescriptions are written in the electronic health record (EHR) system. For a prescription to be written for a new medication or vaccine, it must be available for selection in the EHR product list. All EHRs have a process to periodically update the product list using a file provided by the EHR vendor. The process and interval at which these updates are provided vary by EHR system. The update process may not be instantaneous.

EHR vendors license the product list from compendia publishers. It takes time for EHR vendors to distribute product list updates to their prescribers. After a medication or vaccine launches, some EHRs may not have new products listed for as many as 6 months.

To give health care professionals (HCPs) the ability to write prescriptions for a new GSK product prior to the product list being updated by the EHR vendor, some EHRs enable the ability to manually add a new medication or vaccine to the product list.

When a medication or vaccine is manually added to the product list, it will appear when the HCP searches for it. Manually added medications and vaccines can be saved as favorites. Adding a vaccine to the product list makes it available for prescribing, but there may be additional steps to update the immunization schedule.

Benefits of manually adding a product:

HCPs can gain immediate access to prescribe new GSK products and have an ability to document prescriptions and orders in the patient record.

This Guide provides a high-level overview of how to manually add a new GSK medication or vaccine to the Allscripts Touchworks product list. The overview is meant to provide guidance for you, your practice EHR champion, or IT staff.

Please note that this guide was created based upon Allscripts Touchworks version 11.3.1. Screens and features may change as new software versions are released.

This guide is meant to serve as preliminary information only and should not replace detailed instructions provided to you by your internal or external EHR support resources.
Considerations when manually adding new GSK products

- Manually added medications and vaccines may have missing information such as important drug interaction and allergy information

- Manually added medications and vaccines cannot be transmitted electronically to a pharmacy (ie, e-prescription). These prescriptions must be printed in the office and given to the patient to take to the pharmacy, or phoned into the pharmacy

- When the product list updates from the EHR vendor are completed, two separate product entries may appear, and the manually added entry can be deleted

- There may be local business rules in place which prevent the manual addition of a medication or vaccine in the EHR product list

- User Privileges to manually update a product list may be limited to select users with specific security privileges:
  - In small practices, the physician and practice administrator typically have appropriate privileges to manually add products
  - In medium-size practices, privileges are typically extended to a nurse (EHR super-user) or a system administrator
  - In large practices, privileges are reserved for local IT tech support staff, clinical managers, or system administrators

- If you have further technical questions, consult your internal or external EHR support resources
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Adding an orderable item

- Navigate to Dictionaries in the TW Admin menu
- Select Orderable Items
- Within Orderable Items, select Medication and Pharmacy Supplies

Note: to add a new vaccine for administration within the practice, it needs to be added as a Non-Medication and Immunization orderable item

- The Medication Orderable Items screen appears. Add: Drug Name, Route of Admin, and NDC #
- Required fields to add a new medication are NDC and Drug Name; other fields are optional
- After a product is manually added to medication orderable items, it is available for selection in the medication orderable items search