Manually adding a new GSK product to Allscripts Professional EHR

Adding a new GSK medication or vaccine, using an orderable item, to Allscripts Professional EHR

Today, virtually all prescriptions are written in the electronic health record (EHR) system. For a prescription to be written for a new medication or vaccine, it must be available for selection in the EHR product list. All EHRs have a process to periodically update the product list using a file provided by the EHR vendor. The process and interval at which these updates are provided vary by EHR system. The update process may not be instantaneous.

EHR vendors license the product list from compendia publishers. It takes time for EHR vendors to distribute product list updates to their prescribers. After a medication or vaccine launches, some EHRs may not have new products listed for as many as 6 months.

To give health care professionals (HCPs) the ability to write prescriptions for a new GSK product prior to the product list being updated by the EHR vendor, some EHRs enable the ability to manually add a new medication or vaccine to the product list.

When a medication or vaccine is manually added to the product list, it will appear when the HCP searches for it. Manually added medications and vaccines can be saved as favorites. Adding a vaccine to the product list makes it available for prescribing, but there may be additional steps to update the immunization schedule.

Benefits of manually adding a product:

HCPs can gain immediate access to prescribe new GSK products and have an ability to document prescriptions and orders in the patient record.

This Guide provides a high-level overview of how to manually add a new GSK medication or vaccine to the Allscripts Professional product list. The overview is meant to provide guidance for you, your practice EHR champion, or IT staff.

Please note that this guide was created based upon Allscripts Professional version 16.0. Screens and features may change as new software versions are released.

This guide is meant to serve as preliminary information only and should not replace detailed instructions provided to you by your internal or external EHR support resources.
Considerations when manually adding new GSK products

- Manually added medications and vaccines may have missing information such as important drug interaction and allergy information.

- Manually added medications and vaccines cannot be transmitted electronically to a pharmacy (i.e. e-prescription). These prescriptions must be printed in the office and given to the patient to take to the pharmacy, or phoned into the pharmacy.

- When the product list updates from the EHR vendor are completed, two separate product entries may appear, and the manually added entry can be deleted.

- There may be local business rules in place which prevent the manual addition of a medication or vaccine in the EHR product list.

- User Privileges to manually update a product list may be limited to select users with specific security privileges:
  - In small practices, the physician and practice administrator typically have appropriate privileges to manually add products.
  - In medium-size practices, privileges are typically extended to a nurse (EHR super-user) or a system administrator.
  - In large practices, privileges are reserved for local IT tech support staff, clinical managers, or system administrators.

- If you have further technical questions, consult your internal or external EHR support resources.
Adding an orderable item

- Navigate to the Clinical Customization Module

- Within Catalogs, select Medications. The Medication Orderable Items screen appears

- Search and select any existing product

- Click Copy. The Medication Properties screen appears

Note: to add a new vaccine for administration within the practice, it needs to be added as a Non-Medication and Immunization orderable item

- Update the Name to the new product

- Update Route, Strength, Dosage Form, Strength Unit, and NDC

- Click OK to save